



Shacklewell Primary School
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Executive Headteacher: Ms Nicole Reid
Headteacher: Mr Rory McGrath

Friday 3rd September 2021

Dear Shacklewell Families,

Re: Autumn Term

I would like to take this opportunity to let you know how excited we are to be returning to school next week. I hope that you have been able to relax and enjoy the break and that you are ready for the new school year. Below are some key details about the return to school.

School Times

- School begins at **8.55am** on **Monday 6th September 2021**.
- All pupils in Year 1 to Year 6 are expected to be at school by this time. Reception and Nursery parents have received letters advising them of their individual days and times.
- Morning arrangements for Years 3 - 6 will remain as they were in summer, with our children coming into school independently, through the side gate. For children in Year 1 & 2 parents will accompany their children into the playground.
- In time for the end of the school day at 3.30pm, both school gates will open at 3.20pm. Nursery and Reception families should collect their child from the classroom. Year 1 and Year 2 families should collect their children from the KS1 playground. Families with children in Year 3 - 6 should make their way to the KS2 playground where the children will line up with their teacher.
- Only children in Year 6 are permitted to leave school on their own and the office must have received written permission before we can allow the children to leave.

Punctuality & Attendance

- Unless unwell, all children are expected to be at school every day. No holidays during school term are permitted.
- Any pupil who has tested positive for Covid- 19 must remain at home, following guidance from NHS England.
- When a child is unwell, we ask that families inform us immediately on the first day of any absence.
- Where families have poor attendance or are regularly late for school, a meeting will be arranged with the headteacher or deputy headteacher, as we work to ensure all of our children have equal access to learning.

Uniform

- All pupils must be dressed in full school uniform from Monday 6th September.
- Information about the uniform policy can be located [here](#).
- As stated in the policy, all children should be wearing plain black shoes to school each day. For PE, the children may wear plain white trainers. If they prefer, they can bring these in their school bag. No other colours of shoes should be worn to school.
- Pupils should attend school in their PE uniform on their two PE days. Your child will be given a paper copy of their timetable so that you know which days these are.

To allow us to share information about individual year groups, we will be inviting you to meet your child's class teacher here at school, during the week beginning 20th September. We will write to you next week with details of this.

We are very optimistic about the year ahead and are really looking forward to Monday morning.

Kind Regards,



Rory McGrath
Headteacher