



## Admission arrangements for Hackney community schools and schemes of coordination for the school year 2022/23

Hackney Education (part of the London Borough of Hackney) is the admission authority for community schools in Hackney. The arrangements outlined here, together with the documents listed below which are available separately, form the admission arrangements for the London Borough of Hackney.

- Hackney Education's Scheme for coordination of admissions to Year 7 and Reception in maintained schools and academies in 2022/23
- Hackney Education's scheme for coordinating in-year admissions to maintained schools and academies in Hackney in 2022/23.
- Community School 6<sup>th</sup> form Admission Arrangements 2022/23.

### **Oversubscription criteria for admission to Hackney community primary schools (Reception and In Year admission)**

Places will be offered to children using the admissions criteria as set out below. Children with an Education, Health and Care Plan naming a school will be admitted to that school and counted against the admission number. The remaining places are offered in the following priority order:

1. Looked after children and children who were previously looked after, including children in state care outside of England, but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.<sup>1</sup>
2. Children subject to a Child Protection Plan.<sup>1</sup>
3. Children whose exceptional medical or social need<sup>2</sup> justify the allocation of a place at a particular school.
4. Children with a brother or sister<sup>3</sup> on roll at the school in Reception to Year 6 at the time of the proposed admission. In cases where the family has moved address since the last sibling was offered a place priority will only be given where the family continue to live within 0.75 miles of the school unless they have moved nearer to the school since the last child was offered a place<sup>4</sup>.
5. Children of staff in either or both of the following circumstances, subject to there being no more than one child offered a place under this priority in each class:
  - Where the staff member has been employed at the school for two years at the time of the application for (admission) and/or
  - The staff member has been recruited to fill a vacant post for which there is a demonstrable skills shortage
6. Applicants living nearest to the school<sup>4</sup>.

## **Oversubscription criteria for admission to Hackney community secondary schools (Year 6 to 7 transfer and In Year admission)**

### **Banding**

Children transferring to secondary community schools will take the Cognitive Abilities Tests (CAT 4) designed by GL Assessments for the purpose of fair banding. The test is not an entrance examination that pupils pass or fail. The test is not a form of academic selection as no applicant is excluded from consideration on the basis of the test results. The test is a way of ensuring that schools admit children of all abilities.

Children applying to each community school will be placed in one of four ability bands which as far as possible will be of equal size based on the score in the tests. Schools or Hackney Education may seek other evidence of a child's academic ability e.g. advice of the primary school teacher or other school professional's assessment and will be assigned to the appropriate band on that basis.

Children with an Education, Health and Care Plan naming a school will be admitted to that school and counted against the overall admission number. Where such children have taken the tests they will be assigned to the relevant band based on their test score.

Places will then be offered to the same number of pupils in each band in the following priority order:

- 1 Looked after children and children who were previously looked after, including children in state care outside of England, but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order<sup>1</sup>.
- 2 Children subject to a Child Protection Plan<sup>1</sup>.
- 3 Children whose exceptional medical or social need<sup>2</sup> justify the allocation of a place at a particular school.
- 4 Children with a brother or sister<sup>3</sup> on roll at the school in Years 7 to 13 at the time of the proposed admission.
5. Children of staff in either or both of the following circumstances subject to there being no more than one child offered a place under this priority in each class
  - Where the staff member has been employed at the school for two years at the time of the application for (admission) and/or
  - The staff member has been recruited to fill a vacant post for which there is a demonstrable skills shortage
6. Applicants living nearest to the school<sup>4</sup>.

### **Tie Breaker**

Distance<sup>4</sup> will be used as a tie-breaker. If two applicants live exactly the same distance from the school the allocation of the place will be determined by lottery which will be carried out by the Admissions Team in the presence of an independent witness.

Under criterion 5, if there is more than one applicant qualifying for the same class, the allocation of the place will be determined by lottery which will be carried out by the Admissions Team in the presence of an independent witness.

## **Multiple Births**

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, we will allocate above numbers if they are excepted children under the Infant Class Size Guidance. If they are not excepted under the guidance, we will establish if the school is able to admit above numbers. If this is not possible, the allocation of the place will be determined by lottery which will be carried out by the Admission Team in the presence of an independent witness. We will also establish if an alternative school can offer all of the children places.

In the case of admission to reception class, the additional child/children are considered “excepted” children under the Infant Class Size legislation.

## **UK Service Personnel and Crown Servants**

In the case of UK service personnel with a confirmed posting in the area or Crown servants returning from overseas who will reside in Hackney, we will allocate a school place on the basis of the family’s intended future address. For UK service personnel the application must be accompanied by an official letter declaring a relocation date and unit address or quartering address in Hackney. Applications from Crown servants will be dealt with on a case by case basis and proof of the intended future address and return date must be provided, particularly in the case where the application includes oversubscribed schools. In all other aspects these applications will be treated as for any other Hackney resident and in accordance with published admission arrangements.

## **Applications for children outside the normal age group**

### **Summer born deferral (Reception 2022)**

Applicants who wish to defer their summer-born child’s start in the reception class from 2022 until 2023 must apply in the normal way for a reception place to start in September 2022 and also submit a request for deferral by 15 January 2022. The request may be supported by evidence from relevant professionals working with the child/family that states why it is in the child’s best interest to be placed outside their normal age group.

Requests to defer received after 15 January 2022 will be considered until 31 August 2022 only. Requests received after 31 August 2022 will not be considered by Hackney Education. Applicants who decide to request deferral after the start of term must make the request to the headteacher of their child’s allocated school.

For community schools, Hackney Education as the admission authority will decide whether the request to defer will be agreed on the basis of the information submitted. Decisions will be taken based on current guidance from the Department for Education (DfE) and the Local Government Ombudsman. For academies and religious schools the academy trust or governing body will make the decision.

Further information is available [here](#).

### **Applications to be admitted out of normal age group (In Year admissions)**

Applicants who wish to apply for their child to be admitted to a Hackney school out of cohort via the In Year admission process should provide evidence to support the request from relevant professionals working with their child/family that demonstrates why it is their child’s best interest to be placed outside their normal age appropriate cohort.

For community schools, Hackney Education as the admission authority will decide whether the request will be agreed on the basis of the information submitted. Decisions will be based on the individual circumstances of the case including the views of the parents and the views of the headteachers of the preferred schools, the child’s social, academic and emotional development

and whether the child has been previously educated out of year group. For academies and religious schools the academy trust or governing body will make the decision.

The DfE's most recent 'Advice on the Admission of Summer Born Children', published in September 2020, states that "in general, children should be educated in their normal age group, with the curriculum differentiated as appropriate, and that they should only be educated outside their normal age group in very limited circumstances". In line with this guidance, requests to be admitted out of cohort will only be agreed where the evidence provided demonstrates clearly that it would be in the child's best interest.

Further information is available online at [www.education.hackney.gov.uk](http://www.education.hackney.gov.uk)

### **Waiting Lists**

Waiting lists for entry to Reception and Year 7 (i.e. coordinated admissions for the normal point of entry) will be maintained until 21 October 2022 (October half term) in the year of admission. Applicants need to reapply via the In Year application process to remain on the list after 21 October 2022.

Waiting lists for In Year admission will be maintained until the end of the academic year. Applicants must reapply via the In Year application process to remain on the list for the following academic year.

It is the applicant's responsibility to remember to reapply. Hackney Education will not contact applicants to remind them to reapply. Please refer to the Hackney Education's Scheme for coordination of admissions to Year 7 and Reception in maintained schools and academies in 2022/23 or Hackney Education's scheme for coordinating in year admissions to maintained schools and academies in Hackney in 2022/23 for further information about how waiting lists will be operated.

### **Explanatory Notes**

1. Confirmation/evidence is required from the parent/carer or from Children's Social Care.
2. The Head of Admissions and Pupil Benefits and the Admissions Manager will make decisions on such cases and will seek, if necessary, advice from appropriate health professionals. A parent's medical need cannot justify a place at a particular school but a child could have a social need arising from a parent's medical need. In every case the applicant must provide independent professional evidence e.g. a written statement from a GP, medical consultant, social worker or other agency or professional who supports the child. The evidence must be specifically about the child's medical/social condition, the effects of the condition and why, in view of this, they need to attend a particular school. The evidence should demonstrate detailed knowledge of the school in terms of resources and organisation which demonstrate that the child can only be admitted to the specific school and why no other school is suitable.
3. A brother or sister must live permanently at the same address as the child for whom the application is being made. This includes a half brother or sister, step brother or sister or a foster brother or sister who lives permanently as a family unit at the same address.
4. Distances will be measured in a straight line using a computerised measuring system from the child's home address to the main entrance of the school using eastings and northings. These are geographical references as provided by The National Land and Property Gazetteer. The eastings and northings are not necessarily located to the front door of the home address. In the case of a number of addresses in a block with the same eastings and

northings geographical reference, the children's ranking will be determined by lottery. If two or more applicants live exactly the same distance from the school, the place will also be allocated by lottery.

Where parental responsibilities are equally shared, the home address will be considered to be with the parent/carer with whom the child spends the majority of time and nights between Monday and Friday. In the case of a child who spends equal time of the week with each parent, the parents must jointly elect one address for all preferences.

For families permanently living on boats the distance will be calculated using the vessel's long-term/permanent mooring point. For families permanently living on boats without a long-term/permanent mooring the vessel's location in January 2022 will be used. This may be confirmed by a site visit carried out by the Admissions team.

Addresses will be checked against council tax and other council records. Where it is not possible to confirm addresses against council records evidence will be sought directly from applicants. Applicants who have changed address in the previous 12 months who have applied for oversubscribed schools may be asked to complete a questionnaire to prove that they live permanently at the address given on the application. Applicants who obtain places by providing fraudulent information will have their offer withdrawn.

## **Definitions**

**Looked After Child** - A looked after child is a child in the care of the local authority or provided with accommodation by them in the exercise of their social service function (see definition in section 22(1) of the Children Act 1989)

**Special Guardianship Order** – is an order under the terms of the Children Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child's special guardian(s)

**Child Arrangement Orders** – is an order under the terms of the Children Act 1989 s.8 settling the arrangements to be made as to the person with whom the child is to live.

## Admissions numbers for Hackney primary schools for the school year 2022/23

PRIMARY SCHOOL NAME	ADMISSIONS NUMBER FOR 2022/23
Baden Powell Primary School	30
Benthal Primary School	60
Berger Primary School	60
Betty Layward Primary School	60
Colvestone Primary School	30
Daubeney Primary School	90
De Beauvoir Primary School	30
Gainsborough Community Primary School	60
Gayhurst Primary School	60
Grasmere Primary School	30
Grazebrook Primary School	60
Hackney New Primary School	50
Halley House School	30
Harrington Hill Primary School	30
Holmleigh Primary School	30
Holy Trinity CE Primary School	60
Hoxton Garden Primary School	60
Jubilee School	60
Kingsmead Primary School	30
Lauriston Primary School	60
London Fields Primary School	60
Lubavitch Boys School	30
Lubavitch Ruth Lunzer Girls Primary School	30
Mandeville Primary School	45
Millfields Community School	90
Morningside Primary School	60
Mossbourne Parkside Academy	60
Mossbourne Riverside Academy	90
Nightingale Primary School	30
Northwold Primary School	60
Orchard Primary School	90
Our Lady's & St Joseph RC Primary School	30
Parkwood Primary School	30
Princess May Primary School	60
Queensbridge Primary School	60
Randal Cremer Primary School	45
Rushmore Primary School	60
Sebright School	60
Shacklewell Primary School	60
Shoreditch Park Primary School	60
Simon Marks Jewish Primary School	30
Sir Thomas Abney School	60
Southwold School	60
Springfield Community Primary School	30
St Dominic's Catholic Primary School	30
St John & St James CE Primary School	30
St John of Jerusalem CE Primary School	30
St John the Baptist CE Primary School	60

St Mary's CE Primary School	30
St Matthias CE Primary School	30
St Monica's Catholic Primary School	30
St Paul's with St Michael's CE Primary School	30
St Scholastica's Catholic Primary School	30
The Olive School Hackney	90
Thomas Fairchild Community School	30
Tyssen Community Primary School	60
William Patten Primary School	60
Woodberry Down Community Primary School	90

**Admissions numbers for Hackney secondary schools for the school year 2022/23**

<b>SECONDARY SCHOOL NAME</b>	<b>ADMISSION NUMBER FOR 2022/23</b>
Cardinal Pole Catholic School	180
City of London Academy, Shoreditch Park	180
Clapton Girls' Academy	180
Hackney New School	100
Haggerston School	180
Lubavitch Senior Girls' School	30
Mossbourne Community Academy	216
Mossbourne Victoria Park Academy	168
Our Lady's Convent High School	120
Skinner's Academy	180
Stoke Newington School and Sixth Form	255
The Bridge Academy	180
The City Academy Hackney	190
The Petchey Academy	180
The Urswick School	180
Yesodey Hatorah Senior Girls School	65*

\* The normal point of entry for Yesodey Hatorah Senior Girls School is Year 5.

Updated in October 2021 to improve wording and clarity for crown servants and service families.