



Shacklewell Primary School
Shacklewell Row, London E8 2EA
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Executive Headteacher: Ms Nicole Reid
Headteacher: Mr Rory McGrath

Monday 5th September 2022

Dear Shacklewell Families,

Re: Autumn Term

It has been wonderful to welcome all of the children back to school today. The energy and enthusiasm they showed was fantastic and it was lovely to see them playing and chatting with each other.

I wanted to get in touch to remind families of some important aspects of life at Shacklewell.

School Times

- School begins at **8.55am** and children are expected to be lined up in the playground by 8.50am.
- In the morning, children in Years 3 - 6 will enter the side gate and families will not be able to come into the playground. For children in Reception and Years 1, and 2 parents will accompany their children into the playground.
- At the end of the school day at 3.30pm, both school gates will open from 3.20pm. Nursery and Reception families should collect their child from the classroom. Year 1 and Year 2 families should collect their children from the KS1 playground. Families with children in Year 3 - 6 should make their way to the KS2 playground where the children will line up with their teacher.
- Only children in Year 6 are permitted to leave school on their own and the office must have received written permission before we can allow the children to leave.

Punctuality & Attendance

- Unless unwell, all children are expected to be at school every day. No holidays during school term are permitted.
- When a child is unwell, we ask that families inform us immediately on the first day of any absence.
- Where families have poor attendance or are regularly late for school, a meeting will be arranged with the headteacher or deputy headteacher, as we work to ensure all of our children have equal access to learning.

Uniform

We understand that there has been an issue with the delivery of school uniform which has affected many families. We are in contact with the supplier and have urged them to speed up their deliveries, however we ask that:

- All pupils must be dressed in full school uniform.
- Information about the uniform policy can be located [here](#).
- All children should be wearing plain black shoes to school each day. For PE, the children may wear plain white trainers. If they prefer, they can bring these in their school bag. No other colours of shoes should be worn to school.
- Pupils should attend school in their PE uniform on their two PE days. Your child will be given a paper copy of their timetable so that you know which days these are.

Our Team

You will notice some new faces have joined the team here at Shacklewell which we are very excited about. Our leadership team has remained consistent from last year and as a reminder here are the names and responsibilities of the leaders at Shacklewell:

Ms Nicole Reid - Executive Headteacher - strategic leadership of the New Wave Federation

Mr Rory McGrath - Headteacher - teaching & learning, curriculum, safeguarding and staffing

Ms Cassey Williams - Deputy Headteacher - SENDCo and deputy safeguarding lead

Mr Jon Omisore - Assistant Headteacher - mathematics and Year 3 - 6 phase leader

Ms Kirsty Addae - Assistant Headteacher - English and Nursery, Reception, Year 1 & 2 phase leader

To allow us to share information about individual year groups, we will be inviting you to meet your child's class teacher during the week beginning 19th September. We will write to you by the end of this week with details of these and other key events.

I am looking forward to the year ahead and am particularly excited about building even stronger relationships with you all.

Kind Regards,



Rory McGrath
Headteacher