



Shacklewell Primary School
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Executive Headteacher: Ms Nicole Reid
Headteacher: Mr Rory McGrath

Wednesday 30th November 2022

Dear Shacklewell Families,

Re: Lost Property Items

With the winter weather fast approaching, the children have started wearing gloves, hats and scarves to school again. Families spend a huge amount of money on clothing and we are very aware of the rising costs of such items. With this in mind, we wanted to remind you to label all items of clothing worn by the children. This will significantly reduce the likelihood of any items going missing.

We wanted to make you aware of our changing arrangements for lost and found items. We have a box marked '**Lost Property Items**' in our office area. This is available to families at the start and end of the school day. Please speak with a member of the office team to access these items.

In addition to this box, we also have a space for **uncollected items** at the front of the school. These items are those which have remained uncollected for a period of time or those which are unlabeled. We would rather that these items were reused and therefore can be taken by members of the community but we do ask that you make a small donation, which will be gifted to Shacklewell Families, if you do take an item from this rail. At the end of the term we will donate unclaimed non-school uniform items to charity.

Please be reminded that, if your child wears wellington boots to school, you are asked to provide black shoes for them to wear indoors. You should also be mindful that the children are not permitted to wear boots during PE and sports lessons for safety reasons.

Yours sincerely,

Rory McGrath
Headteacher

