



Shacklewell Primary School  
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Executive Headteacher: Ms Nicole Reid  
Headteacher: Mr Rory McGrath

Tuesday 20th February 2024

Dear Year 6 Families,

### Year 6 PGL Osmington Bay Update

We are so looking forward to travelling to Osmington Bay for an exciting five-day adventure at the Dorset PGL Centre on **Monday 4th - 8th March 2024**. In preparation for our visit, please read this letter carefully as it contains key information including essential items your child will need to bring.

#### Travel arrangements

- All children should arrive at school on **Monday 4<sup>th</sup> March at 09:30am** with one suitcase and one small bag or backpack containing a packed lunch. We will provide packed lunches for children entitled to a free school meal.
- Children will travel with the adults on a private coach which will leave school at approximately 10:15am. We will need to know if your child suffers from travel sickness.
- The journey is around 5-6 hours, depending on traffic and includes lunch and toilet stops. Please be mindful when preparing your child's packed lunch - no sweets, fizzy drinks nor any products that contain sesame or nuts – let's keep our children with allergies safe.
- The children will return to school on Friday 8<sup>th</sup> March at approx. 6.30pm but we will keep you updated as this is dependent on the traffic.

#### Medication and first aid

Please do let us know now about any medication your child may be taking at home and/or overnight which they do not use in school. For example:

- Brown steroid inhaler
- Antihistamine
- Bladder control (bed wetting) tablets
- Pain relief
- Creams for skin conditions etc

We may need advice from our school nurse and also ensure there is a specific Health Care Plan in place in order for our team to safely administer the medication whilst your child is away. **Please do not surprise us with any medication we are not aware of or expecting on the day we depart.**

There will be a lead first aider who will be responsible for administering any prescribed medication during the trip. Only medications prescribed to your child by a GP will be administered and must be handed to our lead first aider on Monday 4<sup>th</sup> March. This medication **MUST** match the medication information provided on the medical consent form which you would have completed for your child. Please **DO NOT** pack any medication, vitamins, travel sickness tablets etc in your child's suitcase.

Only medications prescribed to your child by a doctor will be administered, with the exception of travel sickness tablets or vitamins supplements. You will need to complete a 'permission to administer medication' form.

PGL staff are all first aid trained however there will be a member of the school with each activity group at all times.

### Pocket Money

- There is a shop on the site which sells souvenirs, small toys, sweets and snacks. The children will have a chance to visit the shop across the week.
- Children may bring a **maximum of £20**. Money should be handed in on the morning of 4<sup>th</sup> March and it will be kept in a named envelope. Money will be given out at each shop visit and any change returned on our arrival back to school.

Please be reminded that children **are not** allowed to bring any mobiles, tablets, games consoles or gadgets of any kind on the trip.

### Payment

If you are spreading payment for our trip, the February monthly instalment (£24.00) is now due which once paid should take your balance of payment to **£170.00 (total price £266.00 - final instalment June 2024)**. Many thanks for all payments received thus far and for bringing all balances up to date. Please get in touch with us if you are experiencing any problem making payment.

### Staffing

I am pleased to let you know that the staffing arrangements have been finalised for the trip to Osmington Bay. Mr McGrath will be the trip leader and will be supported by Mr Gatie Magwambasa, Ms Sue White and Ms Shana Thomas.

Warm wishes,



**Rory Mc Grath**  
Headteacher

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### Kit list Reminder - Essentials items

2 x Waterproof jacket/warm coat	Hat, Scarf and Gloves	4 x Trousers (not jeans)	3 x footwear / Trainers
4 x Jumpers	Disco Outfit	6 x T Shirts	1 x Towel
Washbag and toiletries	Pyjamas	10 x Socks and 10 x Underwear	Plastic bag for dirty clothes

### Kit list - Suggested items

Pen	Notepad	Playing Cards	Book
Waterproof Trousers	Walking boots or Wellies		

**Please be reminded that children are not allowed to bring any mobiles, tablets, games consoles or gadgets of any kind on the trip.**