Shacklewell Primary School
Shacklewell Row, London E8 2EA
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swoffice@newwavefederation.co.uk
Executive Headteacher: Ms Nicole Reid
Headteacher: Mr Matthew Trahair

Wednesday 21st October 2026

Dear Year 1 Parents and Carers,

Re: Shacklewell Families Recruitment

We are writing to invite parents and carers in Year 1 to consider becoming more involved with Shacklewell Families, our Parent-Staff Association, with a view to potentially becoming our next Co-Chairs from September 2027.

By September 2027, the current Co-Chairs will have led Shacklewell Families for three years, and as our children move further through the school, we feel it is important to start thinking about the next generation of parents who can continue building on what has been established.

As Year 1 parents, you are in a fantastic position to take this forward. Your children still have many years ahead of them at Shacklewell, giving you the opportunity to help shape events, fundraising and experiences that they and the wider school community will benefit from throughout their time here. Our recent Fright Night is a great example of how our events bring the community together and raise money for a great cause.

Being involved with Shacklewell Families is also a great way to:

- Build relationships with parents and carers across different year groups.
- Learn from the experiences and perspectives of families whose children are further along in their school journey.
- Develop a closer relationship with the Headteacher and Senior Management Team.
- Have a direct role in organising events and raising money to enhance the experiences available to children at Shacklewell.
- Become more connected to the wider school community.

Over the last few years, we have worked hard to put clear processes, systems and resources in place so that future parents can step into the roles without having to start from scratch. This was something we felt was previously lacking, and we wanted to make sure Shacklewell Families could continue successfully for many years to come and leave a lasting legacy within the school.

Taking over as Co-Chairs would not mean being left to figure everything out alone. Just as previous parents supported us when we stepped into the roles, we will remain

available to support the new Co-Chairs, answer questions, share our experience and help with events where we can.

There is also plenty of time between now and September 2027 to get involved, see how things work and gradually learn the ropes before taking on any leadership responsibility.

If you would be interested in getting involved, learning more about Shacklewell Families or potentially becoming one of our future Co-Chairs, we would love to hear from you. For any queries, you can email us at shacklewellfamilies@gmail.com. We look forward to hearing from you.

Warm regards,

Talipha Butt (Year 5 Parent & Co-Chair, Shacklewell Families)

Leanne Dmyterko (Reception and Year 5 Parent & Co-Chair, Shacklewell Families)

CC: Matt Trahair (Headteacher)